IACUC Training Checklist for Animal Users

Mandatory training for all new animal users – Check the box once you have completed the step.

☐ Prior to beginning training, email the IACUC office, iacuc@lifesci.ucsb.edu with your name, the name of your Principal Investigator (PI), and the protocol(s) you will be working on. (Please note that only Faculty Members or Professional Researchers can be Principal Investigators, not Post-Doctoral Fellows or Graduate Students).

☐ Log on to the external web-based training program, Citiprogram at http://www.citiprogram.org. Complete your required training courses according to the following Sections (Complete the steps in EITHER Section 1 or 2):

1. Animal users working with animals in a laboratory research or teaching setting:
   ☐ “Working with the IACUC” course for Investigators, Students, and Staff (18 sections total)
   ☐ The animal-specific course (e.g. “Working with… in Research Settings”) that corresponds to the animal species you will be working with.
   ☐ “Minimizing/Reducing Pain and Distress in Laboratory Mice and Rats” course, if you will be working with rats or mice.
   ☐ “Aseptic Surgery” course, if you will be performing surgery on animals.

2. Animal users working with wild animals in the field or at a satellite facility:
   ☐ “Working with the IACUC” course for Investigators, Students, and Staff (18 sections total)
   ☐ The animal-specific course (e.g. “Working with… in Research Settings”) that corresponds to the animal species you will be working with. (If you work with wild rodents or birds, see below)
   ☐ If you work with wild rodents or birds, then you must also read the taxon-specific guideline available on the IACUC website: http://www.research.ucsb.edu/policies-forms/policies/#IACUC
   ☐ “Wildlife Research” course, if you will be working out in the field.

☐ Read through the “Zoonotic Diseases” materials on the CDC website: http://www.cdc.gov/onehealth/zoonotic-diseases.html

☐ Read the animal protocol(s) and the IACUC guidelines that are identified (i.e. checked) on your protocol. IACUC guidelines are available from the IACUC website, http://www.research.ucsb.edu/policies-forms/policies/#IACUC.

☐ Complete the “Occupational Health and Safety” form and UC Davis Risk Assessment Tool. Return the completed OHS form to the IACUC Office in a sealed envelope.

☐ Complete the EH&S Online Fundamentals of Laboratory Safety Training Course (LS60): https://learningcenter.ucsb.edu/default.aspx

Upon completion of this form, please contact the IACUC Office at 805-893-5855 or via email at iacuc@lifesci.ucsb.edu to set-up an appointment to drop off your forms (Bio2, Room 1125). Bring the completed Occupational Health and Safety form sealed in an envelope and this form to your appointment. Do not put this form in the envelope.

Please note that work on most animal protocols requires additional specialized training, for example:
• Before working in the Animal Resource Center vivarium (Bio2 or Psychology), you must complete a Facility Orientation.
• If you will be performing survival surgery on rodents (i.e. rats or mice), you must attend a Basic Aseptic Surgical Technique Training workshop with the Attending Veterinarian (AV) and you must successfully complete a proficiency assessment with the AV before you can perform surgical procedures without the assistance and supervision of the surgical trainer or AV.
• If you will need training on animal procedures, contact the Animal Resource Center at 805-893-2333.

* By signing below, I the Principal Investigator (PI), certify that the named researcher has completed the above applicable training requirements to work on the protocol(s) listed below. New researchers will not begin working with live animals in my lab until I have received notification that they have been cleared for participation.

<table>
<thead>
<tr>
<th>Animal User Name</th>
<th>Preferred E-mail</th>
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</thead>
<tbody>
<tr>
<td>PI Signature</td>
<td>Date</td>
</tr>
<tr>
<td>PI Name</td>
<td>Protocol #</td>
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</tbody>
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IACUC Use Only
Date Cleared for Participation: Date PI & Animal Use Notified: