

# Log-In Instructions for Citiprogram

## For Continuing Researchers Needing to Complete the Mandatory Refresher Training:

1. Go to the external-based website [www.citiprogram.org](http://www.citiprogram.org)
2. Login with your previous user name and password.
3. Select the link "Add a Course or Update Learner Group" on the Main Menu page.

University of California, Santa Barbara Courses

Course	Status	Completion Report	Survey
Investigators, Staff and Students	Not Started	Not Earned	

My Learner Tools for University of California, Santa Barbara

- Add a Course or Update Learner Groups
- View Previously Completed Coursework
- Update Institution Profile
- View Instructions page
- Remove Affiliation

▶ Click here to affiliate with another institution

▶ Affiliate as an Independent Learner

4. Select the "Working with Animals in Biomedical Research-Refresher Course" box towards the bottom of the page to add the course to your curriculum and click on "Complete Update".

Question 3

### Laboratory Animal Welfare

Do you conduct studies that use Lab animals?

1. If YES, then you must complete the Basic course and the appropriate species specific modules.
2. If you are an IACUC Member you should complete the "Essentials for IACUC Members".
3. Choose the appropriate species specific electives according to your research interests.

Choose all that apply

"Working with the IACUC Course" is required if you plan to use lab animals in your work.

If you are an IACUC Member you are required to complete the "Essentials for IACUC Members" course now.

IACUC Community Member

Choose the appropriate species specific electives depending on your work or interests.

If you plan to conduct studies that have the potential to cause "more than momentary pain and distress" in Mice or Rats you should complete the module on "Minimizing Pain and Distress".

Do you conduct major survival surgery or non-survival surgeries in non-rodent species? If you do, the module on aseptic surgery is a must.

I work with Mice. Family: Muridae Cricetidae

I work with Frogs, Toads or other Amphibians

I work with Rats. Genus: Rattus

I work with Swine

I work with Dogs

I work with Hamsters. Family: Muridae

I work with Gerbils

I work with Guinea Pigs

I work with Rabbits. Family: Leporidae

I work with Cats

I work with Non-Human Primates (NHP)

Working with Fish in Research Settings

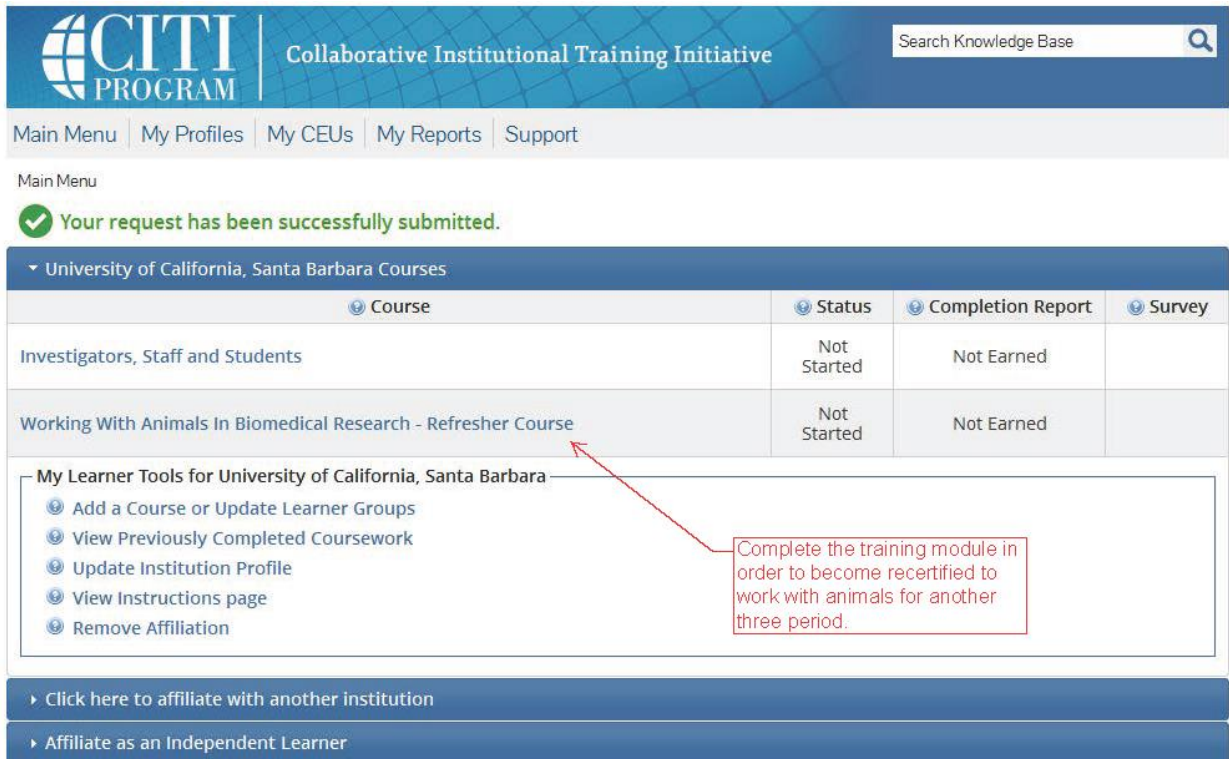
Wildlife Research

Working With Animals In Biomedical Research - Refresher Course

Working with Reptiles in Research Settings

Institutional Official: Animal Care and Use Course.

- Complete the training module to become recertified to work with animals for another three year period. A completion report will automatically be sent to the IACUC Office.



**CITI PROGRAM** Collaborative Institutional Training Initiative

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Main Menu

✔ Your request has been successfully submitted.

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Working With Animals In Biomedical Research - Refresher Course	Not Started	Not Earned	

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Affiliate as an Independent Learner

Complete the training module in order to become recertified to work with animals for another three period.

\*\*\* Please note that the “Refresher Course” is the only course that needs to be completed, even though some of the other courses that you had previously completed may be listed as expired or not started. \*\*\*

### To Affiliate Your Curriculum with UCSB for Course Credits:

- Go to the external-based website [www.citiprogram.org](http://www.citiprogram.org)
- If you have previously completed course work through Citiprogram while at another University, you may be able to transfer your completed courses to UCSB.
- Log-on as a registered user.
- Once you are on the Main Menu page, click on the “Affiliate with another Institution” link.



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Main Menu

- University of California, Santa Barbara Courses
- Click here to affiliate with another institution
- Click here to affiliate with another institution
- Affiliate as an Independent Learner

Choose this option to affiliate your curriculum with UCSB

5. Select "University of California, Santa Barbara" from the drop down list of Participating Institutions.

Main Menu > My Profile > Affiliate with New Institution

**\* Select Your Organization Affiliation**

\* indicates a required field.

Search for organization: Enter full or partial name

University of California

Dominican University of California

University of California at Riverside

University Of California Division of Agriculture & Natural Resources

University of California, Berkeley

University of California, Davis

University of California, Irvine

University of California, Los Angeles (UCLA)

University of California, Merced

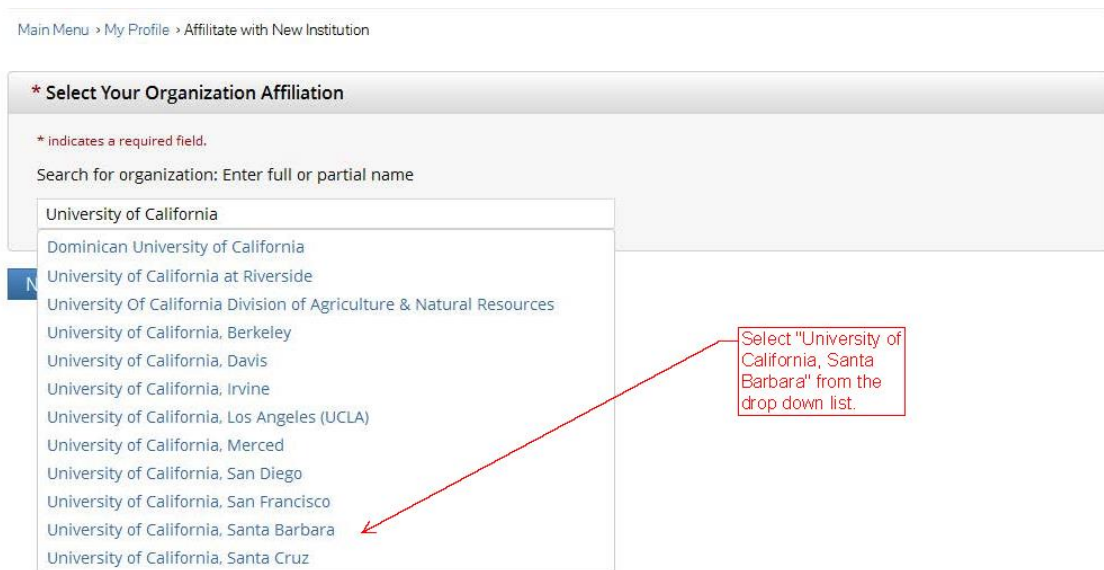
University of California, San Diego

University of California, San Francisco

University of California, Santa Barbara

University of California, Santa Cruz

Select "University of California, Santa Barbara" from the drop down list.



6. Once you have completed your affiliation with UCSB on the Citiprogram website, email the IACUC Coordinator at [iacuc@lifesci.ucsb.edu](mailto:iacuc@lifesci.ucsb.edu) with your name, PI, and the protocol numbers you will be working on.
7. The IACUC Coordinator must verify that you have completed all the [Researcher Training Checklist](#) prior to adding you to the PI's protocol.