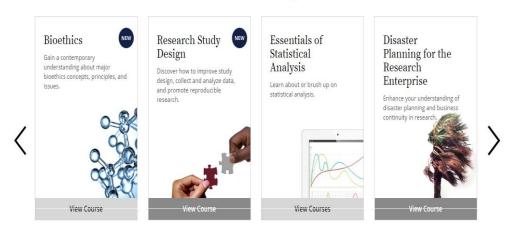
### **Log-In Instructions for Citiprogram**

#### **Training Instructions:**

- 1. Go to the external-based website www.citiprogram.org
- 2. Click on "Register" to create a new account.

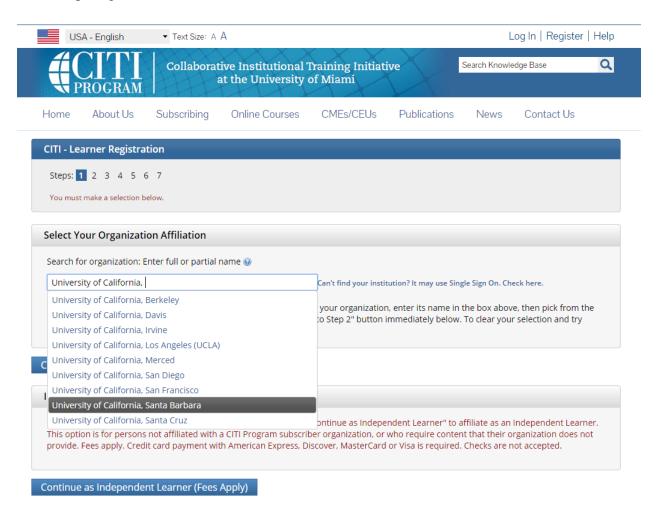


# Research Ethics and Compliance Training





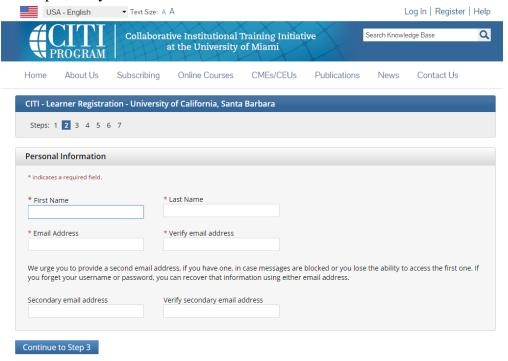
3. On Step 1, Search for "University of California, Santa Barbara" from the drop down list of Participating Institutions, and select it.



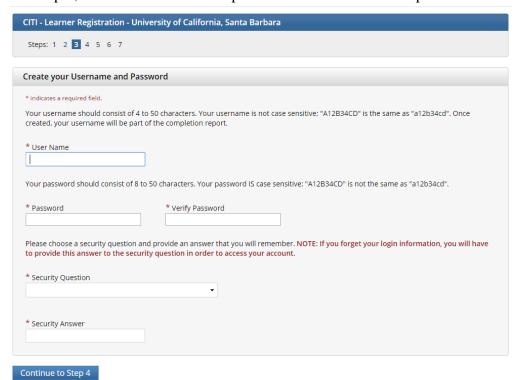
4. Agree to the terms of service and affirm affiliation with UCSB. Then click "Continue to Create Your CITI Program Username/Password"

CITI - Learner Registration
Steps: 1 2 3 4 5 6 7
Select Your Organization Affiliation
This option is for persons affiliated with a CITI Program subscriber organization.
To find your organization, enter its name in the box below, then pick from the list of choices provided. 😡
University of California, Santa Barbara
University of California, Santa Barbara only allows the use of a CITI Program username/password for access. You will create this username and password in step 2 of registration.
✓ I AGREE to the Terms of Service and Privacy Policy for accessing CITI Program materials.
<ul> <li>I Adhres to the Terms of Service and Privacy Policy for accessing Chi Program materials.</li> <li>I affirm that I am an affiliate of University of California, Santa Barbara.</li> </ul>
Continue To Create Your CITI Program Username/Password
or
Independent Learner Registration
Use this option if you are paying for your courses. This option is for persons not affiliated with a CITI Program subscriber organization, or who require content that their organization does not provide. Fees apply. Credit card payment with American Express, Discover, MasterCard or Visa is required. Checks are not accepted.
☐ I AGREE to the <u>Terms of Service</u> and <u>Privacy Policy</u> for accessing CITI Program materials.

5. On Step 2, use your UCSB email address.



6. On Step 3, create a user name and password. Continue onto Step 4.



## 7. Enter Country of Residence



English ▼

LOG IN LOG IN THROUGH MY INSTITUTION REGISTER

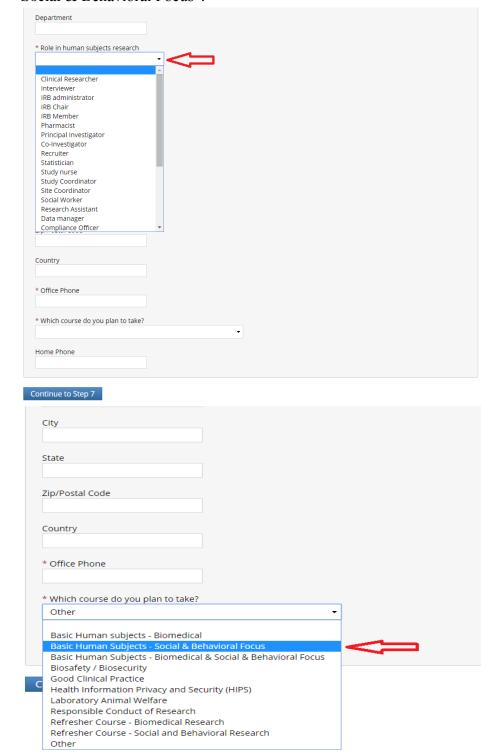
CITI - Learner Registration - University of California, Santa Barbara
Steps: 1 2 3 4 5 6 7
* indicates a required field.
* Country of Residence
Search for country: Enter full or partial name (e.g., "United States") OR your country's two or three character abbreviation (e.g., "US", "USA"), then pick from the list of choices provided.
Continue To Step 5

Need Help? Support Center

# 8. On Step 5 select your preferred options.

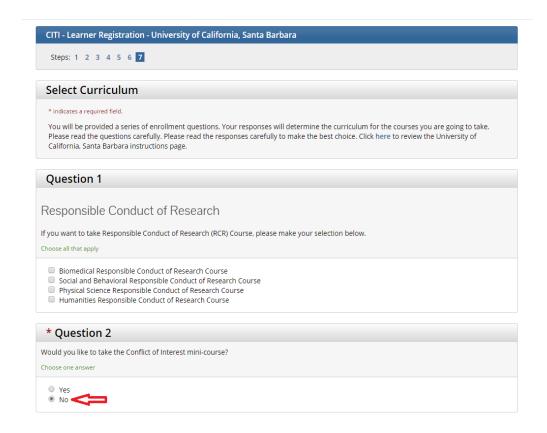
ITI is pleased to offer CE credits and units for purchase to learners qualifying for CE eligibility while concurrently meeting their institutions raining requirements.  E credits/units for physicians, psychologists, nurses, social workers and other professions allowed to use AMA PRA Category 1 credits for ertification are available for many CITI courses — with that availability indicated on course and module listings. Please register your intered or CE credits below by checking the "YES" or "NO" dots, and, when applicable, types of credits you wish to earn at bottom of page. Please ead texts entered for each option carefully.  Yes  At the start of your course, you will be prompted to click on a "CE Information" page link located at the top of your grade book and to VIEW and ACKNOWLEDGE accreditation and credit designation statements, learning objectives, faculty disclosures, types, number and costs of credits available for your course.  Yes  No  The CE functionality will not be activated for your course. Credits and units will therefore not be available to you for purchase after you start your course. You can change your preference to "YES" before such time however by clicking on the "CE Credit Status" tab located at the top of your grad book page.  No  No  No  No  No  Dos, PAs - AMA PRA Category 1 Credits TM Psychologists — APA Credits  Nurses – ANCC CNE  Other Participants – Certificates of Participation  Social Workers – Florida Board of Clinical Social Work, Marriage & Family Therapy and Mental Health Counseling  Can CITI Program contact you at a later date regarding participation in research surveys?		
ITI is pleased to offer CE credits and units for purchase to learners qualifying for CE eligibility while concurrently meeting their institutions raining requirements.  E credits/units for physicians, psychologists, nurses, social workers and other professions allowed to use AMA PRA Category 1 credits for ertification are available for many CITI courses – with that availability indicated on course and module listings. Please register your interest or CE credits below by checking the "YES" or "NO" dots, and, when applicable, types of credits you wish to earn at bottom of page. Please add texts entered for each option carefully.  Yes  At the start of your course, you will be prompted to click on a "CE Information" page link located at the top of your grade book and to VIEW and ACKNOWLEDGE accreditation and credit designation statements, learning objectives, faculty disclosures, types, number and costs of credits available for your course.  Yes  No  The CE functionality will not be activated for your course. Credits and units will therefore not be available to you for purchase after you start your course. You can change your preference to "YES" before such time however by clicking on the "CE Credit Status" tab located at the top of your grad book page.  No  No  No  No  No  Spot Pas - AMA PRA Category 1 Credits TM  Psychologists - APA Credits  Nurses - ANCC CNE  Other Participants - Certificates of Participation  Social Workers - Florida Board of Clinical Social Work, Marriage & Family Therapy and Mental Health Counseling  Can CITI Program contact you at a later date regarding participation in research surveys?  No  No	Are you intereste	d in the option of receiving Continuing Education Unit (CEU) credit for completed CITI Program
E credits/units for physicians, psychologists, nurses, social workers and other professions allowed to use AMA PRA Category 1 credits for ertification are available for many CTIT courses – with that availability indicated on course and module listings. Please register your intere or CE credits below by checking the "YES" or "NO" dots, and, when applicable, types of credits you wish to earn at bottom of page. Please ead texts entered for each option carefully.  Yes  At the start of your course, you will be prompted to click on a "CE Information" page link located at the top of your grade book and to VIEW and ACKNOWLEDGE accreditation and credit designation statements, learning objectives, faculty disclosures, types, number and costs of credits available for your course.  Yes  No  No  The CE functionality will not be activated for your course. Credits and units will therefore not be available to you for purchase after you start your course. You can change your preference to "YES" before such time however by clicking on the "CE Credit Status" tab located at the top of your grad book page.  No  No  No  No  No  Spychologists - APA Credits  Nurses - ANAC Cone  Other Participants - Certificates of Participation  Social Workers - Florida Board of Clinical Social Work, Marriage & Family Therapy and Mental Health Counseling  Can CLTI Program contact you at a later date regarding participation in research surveys?	ourses?	
E credits/units for physicians, psychologists, nurses, social workers and other professions allowed to use AMA PRA Category 1 credits for ertification are available for many CTIT courses – with that availability indicated on course and module listings. Please register your intere or CE credits below by checking the "YES" or "NO" dots, and, when applicable, types of credits you wish to earn at bottom of page. Please ead texts entered for each option carefully.  Yes  At the start of your course, you will be prompted to click on a "CE Information" page link located at the top of your grade book and to VIEW and ACKNOWLEDGE accreditation and credit designation statements, learning objectives, faculty disclosures, types, number and costs of credits available for your course.  Yes  No  No  The CE functionality will not be activated for your course. Credits and units will therefore not be available to you for purchase after you start your course. You can change your preference to "YES" before such time however by clicking on the "CE Credit Status" tab located at the top of your grad book page.  No  No  No  No  No  Spychologists - APA Credits  Nurses - ANAC Cone  Other Participants - Certificates of Participation  Social Workers - Florida Board of Clinical Social Work, Marriage & Family Therapy and Mental Health Counseling  Can CLTI Program contact you at a later date regarding participation in research surveys?		
E credits/units for physicians, psychologists, nurses, social workers and other professions allowed to use AMA PRA Category 1 credits for ertification are available for many CITI courses — with that availability indicated on course and module listings. Please register your interer or CE credits below by checking the "YES" or "NO" dots, and, when applicable, types of credits you wish to earn at bottom of page. Please ead texts entered for each option carefully.  Yes  At the start of your course, you will be prompted to click on a "CE Information" page link located at the top of your grade book and to VIEW and ACKNOWLEDGE accreditation and credit designation statements, learning objectives, faculty disclosures, types, number and costs of credits available for your course.  Yes  No  The CE functionality will not be activated for your course. Credits and units will therefore not be available to you for purchase after you start your course. You can change your preference to "YES" before such time however by clicking on the "CE Credit Status" tab located at the top of your grad book page.  No  No  No  No  No  Dos, PAs - AMA PRA Category 1 Credits TM Psychologists — APA Credits Nurses — ANCC CNE Other Participants — Certificates of Participation Social Workers — Florida Board of Clinical Social Work, Marriage & Family Therapy and Mental Health Counseling  Can CITI Program contact you at a later date regarding participation in research surveys?  No  No	•	
ertification are available for many CTT courses - with that availability indicated on course and module listings. Please register your intereor CE credits below by checking the "YES" or "NO" dots, and, when applicable, types of credits you wish to earn at bottom of page. Please and texts entered for each option carefully.  Yes  At the start of your course, you will be prompted to click on a "CE Information" page link located at the top of your grade book and to VIEW and ACKNOWLEDGE accreditation and credit designation statements, learning objectives, faculty disclosures, types, number and costs of credits available for your course.  Yes  No  The CE functionality will not be activated for your course. Credits and units will therefore not be available to you for purchase after you start your course. You can change your preference to "YES" before such time however by clicking on the "CE Credit Status" tab located at the top of your grad book page.  No  No  No  No  Dos, PAs - AMA PRA Category 1 Credits TM Psychologists - APA Credits Nurses - ANCC CNE Other Participants - Certificates of Participation Social Workers - Florida Board of Clinical Social Work, Marriage & Family Therapy and Mental Health Counseling  Can CLTI Program contact you at a later date regarding participation in research surveys?  No  Yes  No	raining requirements	5.
ertification are available for many CTT courses - with that availability indicated on course and module listings. Please register your intereor CE credits below by checking the "YES" or "NO" dots, and, when applicable, types of credits you wish to earn at bottom of page. Please and texts entered for each option carefully.  Yes  At the start of your course, you will be prompted to click on a "CE Information" page link located at the top of your grade book and to VIEW and ACKNOWLEDGE accreditation and credit designation statements, learning objectives, faculty disclosures, types, number and costs of credits available for your course.  Yes  No  The CE functionality will not be activated for your course. Credits and units will therefore not be available to you for purchase after you start your course. You can change your preference to "YES" before such time however by clicking on the "CE Credit Status" tab located at the top of your grad book page.  No  No  No  No  Dos, PAs - AMA PRA Category 1 Credits TM Psychologists - APA Credits Nurses - ANCC CNE Other Participants - Certificates of Participation Social Workers - Florida Board of Clinical Social Work, Marriage & Family Therapy and Mental Health Counseling  Can CLTI Program contact you at a later date regarding participation in research surveys?  No  Yes  No	E credits/units for p	hysicians, psychologists, nurses, social workers and other professions allowed to use AMA PRA Category 1 credits for
Yes  At the start of your course, you will be prompted to click on a "CE Information" page link located at the top of your grade book and to VIEW and ACKNOWLEDGE accreditation and credit designation statements, learning objectives, faculty disclosures, types, number and costs of credits available for your course.  Yes  No  The CE functionality will not be activated for your course. Credits and units will therefore not be available to you for purchase after you start your course. You can change your preference to "YES" before such time however by clicking on the "CE Credit Status" tab located at the top of your grad book page.  No  No  No  No  Dos, PAS - AMA PRA Category 1 Credits TM Psychologists - APA Credits Nurses - ANCC CNE Other Participants - Certificates of Participation Social Workers - Florida Board of Clinical Social Work, Marriage & Family Therapy and Mental Health Counseling  Can CITI Program contact you at a later date regarding participation in research surveys?		
Yes  At the start of your course, you will be prompted to click on a "CE Information" page link located at the top of your grade book and to VIEW and ACKNOWLEDGE accreditation and credit designation statements, learning objectives, faculty disclosures, types, number and costs of credits available for your course.  ✓ Yes  No  The CE functionality will not be activated for your course. Credits and units will therefore not be available to you for purchase after you start your course. You can change your preference to "YES" before such time however by clicking on the "CE Credit Status" tab located at the top of your grad book page.  ✓ No  No  No  Dos, PAS - AMA PRA Category 1 Credits TM Psychologists - APA Credits Nurses - ANCC CNE  Other Participants - Certificates of Participation Social Workers - Florida Board of Clinical Social Work, Marriage & Family Therapy and Mental Health Counseling  Can CITI Program contact you at a later date regarding participation in research surveys? ◆  Yes No		
At the start of your course, you will be prompted to click on a "CE Information" page link located at the top of your grade book and to VIEW and ACKNOWLEDGE accreditation and credit designation statements, learning objectives, faculty disclosures, types, number and costs of credits available for your course.  Yes  No  The CE functionality will not be activated for your course. Credits and units will therefore not be available to you for purchase after you start your course. You can change your preference to "YES" before such time however by clicking on the "CE Credit Status" tab located at the top of your grad book page.  No  No  No  you picked "YES", please check below the one type of credit you would like to earn  MDs, DOs, PAs - AMA PRA Category 1 Credits TM  Psychologists – APA Credits  Nurses – ANCC CNE  Other Participants – Certificates of Participation  Social Workers – Florida Board of Clinical Social Work, Marriage & Family Therapy and Mental Health Counseling  Can CITI Program contact you at a later date regarding participation in research surveys?  No	ead texts entered for	r each option carefully.
At the start of your course, you will be prompted to click on a "CE Information" page link located at the top of your grade book and to VIEW and ACKNOWLEDGE accreditation and credit designation statements, learning objectives, faculty disclosures, types, number and costs of credits available for your course.  Yes  No  The CE functionality will not be activated for your course. Credits and units will therefore not be available to you for purchase after you start your course. You can change your preference to "YES" before such time however by clicking on the "CE Credit Status" tab located at the top of your grad book page.  No  No  No  you picked "YES", please check below the one type of credit you would like to earn  MDs, DOs, PAs - AMA PRA Category 1 Credits TM  Psychologists – APA Credits  Nurses – ANCC CNE  Other Participants – Certificates of Participation  Social Workers – Florida Board of Clinical Social Work, Marriage & Family Therapy and Mental Health Counseling  Can CITI Program contact you at a later date regarding participation in research surveys?  No	V	
VIEW and ACKNOWLEDGE accreditation and credit designation statements, learning objectives, faculty disclosures, types, number and costs of credits available for your course.  ✓ Yes  No  The CE functionality will not be activated for your course. Credits and units will therefore not be available to you for purchase after you start your course. You can change your preference to "YES" before such time however by clicking on the "CE Credit Status" tab located at the top of your grad book page.  ✓ No  you picked "YES", please check below the one type of credit you would like to earn  MDs, DOs, PAs - AMA PRA Category 1 Credits TM Psychologists - APA Credits Nurses - APAC CNE Other Participants - Certificates of Participation Social Workers - Florida Board of Clinical Social Work, Marriage & Family Therapy and Mental Health Counseling  Can CITI Program contact you at a later date regarding participation in research surveys?  ✓ Yes  No		
No The CE functionality will not be activated for your course. Credits and units will therefore not be available to you for purchase after you start your course. You can change your preference to "YES" before such time however by clicking on the "CE Credit Status" tab located at the top of your grad book page.  No  No  No  No  No  No  No  No  No  N		
No  The CE functionality will not be activated for your course. Credits and units will therefore not be available to you for purchase after you start your course. You can change your preference to "YES" before such time however by clicking on the "CE Credit Status" tab located at the top of your grad book page.  No  No  No  No  No  No  No  No  Nos, PAS - AMA PRA Category 1 Credits TM Psychologists - APA Credits Nurses - ANCC CNE Other Participants - Certificates of Participation Social Workers - Florida Board of Clinical Social Work, Marriage & Family Therapy and Mental Health Counseling  Can CITI Program contact you at a later date regarding participation in research surveys?		
No  The CE functionality will not be activated for your course. Credits and units will therefore not be available to you for purchase after you start your course. You can change your preference to "YES" before such time however by clicking on the "CE Credit Status" tab located at the top of your grad book page.  No  No  No  No  No  No  No  No  Nos, PAS - AMA PRA Category 1 Credits TM Psychologists - APA Credits Nurses - ANCC CNE Other Participants - Certificates of Participation Social Workers - Florida Board of Clinical Social Work, Marriage & Family Therapy and Mental Health Counseling  Can CITI Program contact you at a later date regarding participation in research surveys?		
The CE functionality will not be activated for your course. Credits and units will therefore not be available to you for purchase after you start your course. You can change your preference to "YES" before such time however by clicking on the "CE Credit Status" tab located at the top of your grad book page.  No  No  No  No  No  No  No  No  No  N	O Yes	
The CE functionality will not be activated for your course. Credits and units will therefore not be available to you for purchase after you start your course. You can change your preference to "YES" before such time however by clicking on the "CE Credit Status" tab located at the top of your grad book page.  No  No  No  No  No  No  No  No  No  N		
The CE functionality will not be activated for your course. Credits and units will therefore not be available to you for purchase after you start your course. You can change your preference to "YES" before such time however by clicking on the "CE Credit Status" tab located at the top of your grad book page.  No  No  No  No  No  No  No  No  No  N		
start your course. You can change your preference to "YES" before such time however by clicking on the "CE Credit Status" tab located at the top of your grad book page.  No  No  No  No  No  No  No  No  No  N		
the top of your grad book page.  No  No  No  you picked "YES", please check below the one type of credit you would like to earn  MDs, DOs, PAs - AMA PRA Category 1 Credits TM Psychologists – APA Credits Nurses – ANCC CNE Other Participants – Certificates of Participation Social Workers – Florida Board of Clinical Social Work, Marriage & Family Therapy and Mental Health Counseling  Can CITI Program contact you at a later date regarding participation in research surveys?		
you picked "YES", please check below the one type of credit you would like to earn  MDs, DOs, PAs - AMA PRA Category 1 Credits TM Psychologists – APA Credits Nurses – ANCC CNE Other Participants – Certificates of Participation Social Workers – Florida Board of Clinical Social Work, Marriage & Family Therapy and Mental Health Counseling  Can CITI Program contact you at a later date regarding participation in research surveys?		
you picked "YES", please check below the one type of credit you would like to earn  MDs, DOs, PAs - AMA PRA Category 1 Credits TM Psychologists - APA Credits Nurses - ANCC CNE Other Participants - Certificates of Participation Social Workers - Florida Board of Clinical Social Work, Marriage & Family Therapy and Mental Health Counseling  Can CITI Program contact you at a later date regarding participation in research surveys?	the top of your grac	I book page.
you picked "YES", please check below the one type of credit you would like to earn  MDs, DOs, PAs - AMA PRA Category 1 Credits TM Psychologists - APA Credits Nurses - ANCC CNE Other Participants - Certificates of Participation Social Workers - Florida Board of Clinical Social Work, Marriage & Family Therapy and Mental Health Counseling  Can CITI Program contact you at a later date regarding participation in research surveys?	O No	
MDs, DOs, PAs - AMA PRA Category 1 Credits TM Psychologists – APA Credits Nurses – ANCC CNE Other Participants – Certificates of Participation Social Workers – Florida Board of Clinical Social Work, Marriage & Family Therapy and Mental Health Counseling  Can CITI Program contact you at a later date regarding participation in research surveys?  Yes No	- 110	
MDs, DOs, PAs - AMA PRA Category 1 Credits TM Psychologists – APA Credits Nurses – ANCC CNE Other Participants – Certificates of Participation Social Workers – Florida Board of Clinical Social Work, Marriage & Family Therapy and Mental Health Counseling  Can CITI Program contact you at a later date regarding participation in research surveys?  Yes No		
MDs, DOs, PAs - AMA PRA Category 1 Credits TM Psychologists – APA Credits Nurses – ANCC CNE Other Participants – Certificates of Participation Social Workers – Florida Board of Clinical Social Work, Marriage & Family Therapy and Mental Health Counseling  Can CITI Program contact you at a later date regarding participation in research surveys?  Yes No		along the deliberation of the Physics III Plants and
Psychologists – APA Credits Nurses – ANCC CNE Other Participants – Certificates of Participation Social Workers – Florida Board of Clinical Social Work, Marriage & Family Therapy and Mental Health Counseling  Can CITI Program contact you at a later date regarding participation in research surveys?   Yes No	you picked "YES"	, please check below the one type of credit you would like to earn
Psychologists – APA Credits Nurses – ANCC CNE Other Participants – Certificates of Participation Social Workers – Florida Board of Clinical Social Work, Marriage & Family Therapy and Mental Health Counseling  Can CITI Program contact you at a later date regarding participation in research surveys?   Yes No	MDs, DOs, PAs - AM/	A PRA Category 1 Credits TM
Other Participants – Certificates of Participation Social Workers – Florida Board of Clinical Social Work, Marriage & Family Therapy and Mental Health Counseling  Can CITI Program contact you at a later date regarding participation in research surveys?   Yes No		
Social Workers – Florida Board of Clinical Social Work, Marriage & Family Therapy and Mental Health Counseling  Can CITI Program contact you at a later date regarding participation in research surveys?   Yes No	Nurses – ANCC CNE	
Can CITI Program contact you at a later date regarding participation in research surveys?   Yes No		
Yes No	Social Workers – Flor	rida Board of Clinical Social Work, Marriage & Family Therapy and Mental Health Counseling
Yes No		
No	Can CITI Program	contact you at a later date regarding participation in research surveys? 🍛
No		
	Yes	
Not sure. Ask me later		
	Not sure. Ask me l	ater

9. On Step 6, under "Role in Human Subjects," select the most closely related field. On Step 6, under "Which Course Do you Plan to Take," select "Basic Human Subjects-Social & Behavioral Focus".



### 10. Step 7:

- Question 1 for Responsible Conduct of Research: Skip
- Question 2 for the Conflict of Interest mini-course: Select "No"

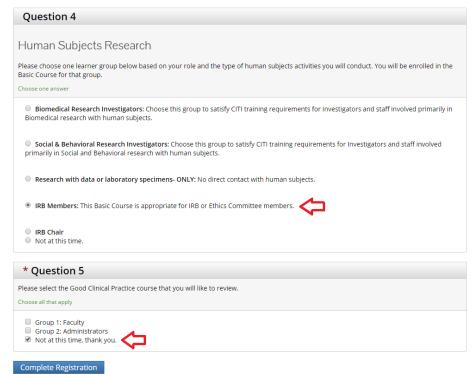


#### Step 7 Continued:

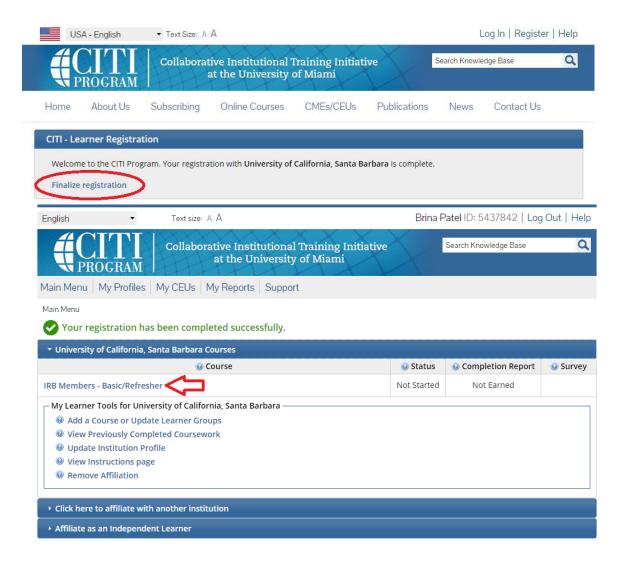
- Question 3 for Laboratory Animal Welfare: Skip
- Question 4 for Human Subjects Research:

If you are an IRB Member, select "IRB Members: This Basic Course is appropriate for IRB or Ethics Committee members."

If you are an investigator, select "Social & Behavioral Research Investigators" Question 5: Select "not at this time"



- 11. Click on "Complete Registration" and then "Finalize Registration" to complete the registration process.
  - If you do not see the appropriate courses you are registered for on the Main Menu/My Courses page, click on "Add a Course", then on the following page under Question 4 select the course(s) you need to complete.



- 12. Training certification is valid for a three year period.
- 13. Please print a completion certificate and submit to the HSC coordinator.