**UCSB Animal Resource Center**

**Safety and Hygiene Plan – Biological hazard**

**To be completed by PI or authorized staff:**

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| PI:      | Protocol #:      | Specific hazardous agent:      |
| Research Personnel (RP) Contact Information:     | ***ARC Staff are responsible for the feeding and care of these animals.***  |

Required personal protective equipment: disposable lab coat, disposable gloves, face mask, bonnet, and shoe covers.

Prior to administering the hazardous agent:

* Post this Safety and Hygiene Plan on the door to the animal room.
* Post a sign incorporating the universal biohazard symbol at the entrance to the animal room including:
	1. Animal Bio-Safety Level (i.e. ABSL2)
	2. Personnel protective equipment (PPE) requirements
	3. Contact information for the ARC Manager and Attending Veterinarian
	4. Contact information for the PI.
	5. Identification of the specific infectious agent(s)
* Identify the animal cage(s) with a biohazard identification sticker, including the hazardous agent ID and date administered to the animal.

The following precautions *unique to this specific hazard class* must be followed by the RP and ARC Staff:

1. Perform all animal manipulations in a biosafety cabinet.
2. ARC Staff change the soiled cages at least every 14 days.
3. Place soiled caging, including the cage bottom with soiled bedding, feeder with food and water, enrichment device, and lid inside a clear autoclave bag, securely tie up the bag, and place autoclave tape on the outside of the bag.
4. Decontaminate the outside of the bag with an appropriate disinfectant.
5. Transport the bag to the dirty side cagewash in a leak-proof container labeled with the universal biohazard symbol.
6. Autoclave the bag prior to disposing of the autoclaved bedding through the normal waste stream.
7. Dispose of animal carcasses in the red-bagged freezer bins labeled as “pathology waste”. The carcasses will be picked up and incinerated by a licensed contractor (i.e. Stericycle).