

IACUC TRAINING CHECKLIST FOR ANIMAL USERS

Mandatory training for all new animal users – Check the box once you have completed the step.

If you have any questions on these materials, consult with either your Principal Investigator or the IACUC office.

☐ Prior to beginning the training listed below, email the IACUC office, iacuc@lifesci.ucsb.edu with your name, the name of your Principal Investigator (PI), and the protocol(s) you will be working on. For more information on the required training, refer to the IACUC website at <https://www.research.ucsb.edu/animal-subjects/about>

Project Specific Training:

- ☐ Read the animal protocol(s) thoroughly. Your PI will provide this.
- ☐ Read the [IACUC Guidelines](#) that are checked on the protocol(s)

Researcher Safety Training:

- ☐ With help from your PI, complete the Job Exposure Description and Risk Assessment sections of the ["Occupational Health and Safety Evaluation" form](#). The Confidential Medical History section should be completed on your own. Mail the Occupational Health and Safety Evaluation Form to the OHS Physician at Sansum (address on form).
- ☐ Read through the ["Zoonotic Diseases"](#) materials on the CDC website
- ☐ If working in a laboratory setting, complete the [UC Laboratory Safety Fundamentals Initial Course](#) (SBH-UCLSF-FUND-ECO), or the subsequent annual refresher course, through the UC Learning Center
- ☐ If you will be providing husbandry to animals (including those housed in satellite facilities), complete the [Disaster Contingency Planning for Research Animal Facilities Course](#) (SBHLSF-TR38-ECO) in the UC Learning Center

Citiprogram Training:

Log on to the external web-based training program at <http://www.citiprogram.org>.

All animal users are required to complete the following two courses:

- ☐ "Working with the IACUC" course for Investigators, staff and students (8 sections total)
- ☐ The version(s) of "Working with... in Research Settings" corresponding to the species you will work with

For animal users working in a laboratory research or teaching setting:

- ☐ "Reducing Pain and Distress in Laboratory Mice and Rats", if working with rodents
- ☐ "Aseptic Surgery" if performing surgery on, or providing postoperative care for, animals

For animal users working with wild animals in the field or at a satellite facility:

- ☐ "Wildlife Research" if working with wild animals

Additional training for work with wild animals in the field or at a satellite facility:

- ☐ For work with wild rodents or birds, read the [taxon-specific guideline](#) available on the IACUC website

Have your PI confirm below that you have completed the applicable training above by signing this form. Then, email a copy of this form to the IACUC Office at iacuc@lifesci.ucsb.edu and ask to set-up an appointment to discuss the training over Zoom.

- If you require access to the Animal Resource Center, the IACUC Coordinator will explain how to obtain access.
- If you will be performing surgical procedures, the IACUC Coordinator will explain the training process.

By signing below, I (the Principal Investigator) certify that this Checklist was completed according to the instructions above and request to add the named researcher to the protocol(s) listed below. This researcher will not work with live animals on this protocol(s) until I have received notification from the IACUC that they are cleared for participation.

<u>Animal User Name</u>		<u>Contact E-mail</u>	
<u>PI Name</u>		<u>Protocol #(s)</u>	
<u>PI Signature</u>		<u>Date</u>	