### Research Continuity Self-Assessment

Use the following questions to evaluate the effects a disruption would have on your lab or research space. Disruptions could range from a building fire, to a sprinkler leak, hard drive crash, or loss of regular workforce due to sickness. What steps would you take to protect and sustain your research?

<table>
<thead>
<tr>
<th>Topic</th>
<th>Question</th>
<th>Answer</th>
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| **Communications**            | Do you have and distribute a contact list of all important people who might need to be in contact with each other after a disruption? | Yes  
Partially/Somewhat  
No  
Don’t Know  
Does not apply  
Comments: |
| **Backup of Research Data**   | Do you back up your important research and instructional documents & data in a different location so that they are retrievable in the event their primary location such as a server, office, or computer is destroyed? | Yes  
Partially/Somewhat  
No  
Don’t Know  
Does not apply  
Comments: |
| **Availability of resources used in research** | Have you made arrangements to protect your research in the event normal service providers, materials, and/or utilities, are not available? For example, coping with the loss of refrigeration, loss of HVAC, etc. | Yes  
Partially/Somewhat  
No  
Don’t Know  
Does not apply  
Comments: |
| **Alternate Location**        | If a disaster forced your building to close for lengthy repairs, are you able to conduct at least part of your research from another remote location? This could include having a collaborator in a different region who can be a backup for you. | Yes  
Partially/Somewhat  
No  
Don’t Know  
Does not apply  
Comments: |