

Log-In Instructions for CITIprogram Responsible Conduct of Research Training

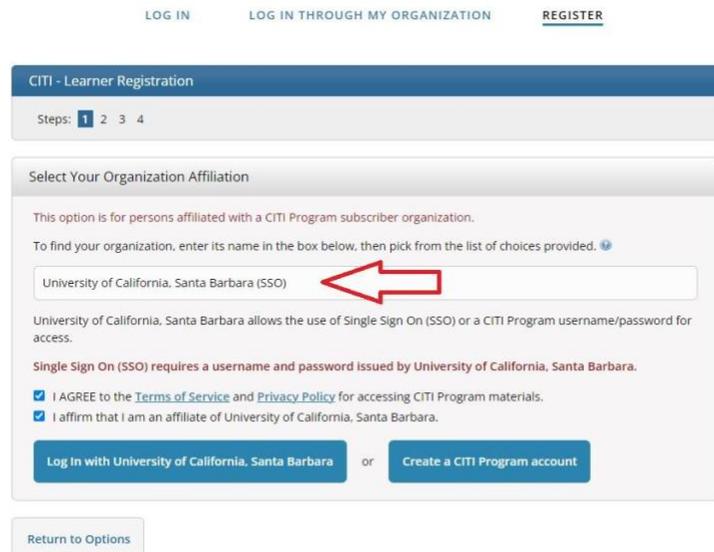
Creating an account at CITIprogram

1. Go to the external website www.citiprogram.org
2. Select “Register” if this is your first time logging in. Or select “Log In Through My Organization.”



The screenshot shows the CITI Program website's registration page. At the top, there is a navigation bar with three links: "LOG IN", "LOG IN THROUGH MY ORGANIZATION", and "REGISTER". The "REGISTER" link is highlighted with a pink arrow. Below the navigation bar, there is a header for "CITI - Learner Registration" with a progress indicator showing "Steps: 1 2 3 4". There are two main options for registration: "Select Your Organization Affiliation" and "Independent Learner Registration". The "REGISTER" link is highlighted with a pink arrow.

3. Select “University of California, Santa Barbara” from **Participating Institutions** in Step 1.



The screenshot shows the "Select Your Organization Affiliation" step in the registration process. The "REGISTER" link is highlighted with a pink arrow. Below the navigation bar, there is a header for "CITI - Learner Registration" with a progress indicator showing "Steps: 1 2 3 4". There are two main options for registration: "Select Your Organization Affiliation" and "Independent Learner Registration". The "REGISTER" link is highlighted with a pink arrow.

4. Log in with your UCSB Net ID and password.
5. On the Member Information Page, for “Role in Human Subjects”, choose the field that most closely relates to your research status (disregard the Human Subjects part). For example, if you are an undergraduate working in a laboratory, select

“Student Researcher-Undergraduate.” For “Which Course Do You Plan to Take” select “**Responsible Conduct of Research.**”

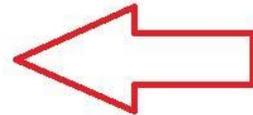
6. On the Curriculum Page, select the coursework most relevant to your area of research in order to satisfy your training requirements. Choose the **Biomedical, Social and Behavioral, Physical Science, or Humanities Responsible Conduct of Research Course.** (Choose the course that is most closely related to the work you conduct under your NSF funding.)

Question 1

Responsible Conduct of Research

If you want to take Responsible Conduct of Research (RCR) Course, please make your selection below.

- Biomedical Responsible Conduct of Research Course
- Social and Behavioral Responsible Conduct of Research Course
- Physical Science Responsible Conduct of Research Course
- Humanities Responsible Conduct of Research Course

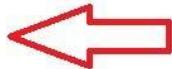


Question 2

Would you like to take the Conflict of Interest mini-course?

This question is required. Choose one answer.

- Yes
- No



Question 3

Skip this question

Laboratory Animal Welfare

Do you conduct studies that use Lab animals?

1. If YES, then you must complete the Basic course and the appropriate species specific modules.
2. If you are an IACUC Member you should complete the "Essentials for IACUC Members".
3. Choose the appropriate species specific electives according to your research interests.

Question 4

Human Subjects Research **Skip this question**

Please choose one learner group below based on your role and the type of human subjects activities you will conduct. You will be enrolled in the Basic Course for that group.

- Biomedical Research Investigators: Choose this group to satisfy CITI training requirements for Investigators and staff involved primarily in Biomedical research with human subjects.
- Social & Behavioral Research Investigators: Choose this group to satisfy CITI training requirements for Investigators and staff involved primarily in Social and Behavioral research with human subjects.
- Research with data or laboratory specimens- ONLY: No direct contact with human subjects.
- IRB Members: This Basic Course is appropriate for IRB or Ethics Committee members.
- IRB Chair
- Not at this time.

Question 5

Please select the Good Clinical Practice course that you will like to review.

This question is required. Choose all that apply.

- Group 1: Faculty
- Group 2: Administrators
- Not at this time, thank you.



Completing the RCR Training

Once you have completed the series of questions listed above, navigate to **My Courses** (link at top of page) and select **View Courses** next to UC Santa Barbara. This will take you to your list of active courses for UCSB. Look for the course that includes

“**Responsible Conduct of Research Course**” in its title. Depending on the type of research activity you selected, the actual title will include that discipline. Here is an example:

Active Courses

[Learner Tools](#)

University of California, Santa Barbara

Biomedical Responsible Conduct of Research Course 1.

Stage 1 - Basic Course

2 / 8 modules completed



[Continue Course](#)

Associating training from a previous institution with UCSB

If you have taken CITI RCR training at another institution, follow these instructions to transfer your completion credit to UCSB:

1. Go to the external-based website www.citiprogram.org
2. If you have previously completed course work through CITIprogram while at another University, you may transfer your completed work to UCSB.
3. Log-on as a registered user.
4. Once you are on the Main Page, select the red link “Affiliate with another Institution.”
5. Select “University of California, Santa Barbara” from the drop down list of Participating Institutions.
6. Once you have completed your affiliation with UCSB on the CITIprogram website, email Research Integrity at research-rcr@ucsb.edu with your name and your faculty advisor’s name.